

QUALITY & ENVIRONMENTAL POLICY

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It is the policy of Corporate Trade Supplies UK Ltd to maintain a quality system designed to meet the requirements of ISO9001:2015& ISO 14001:2015(or any other standard in line with Annex SL Structure) in pursuit of its primary objectives, the purpose and the context of the organisation

Corporate Trade Supplies (CTS) and their trading subsidiaries are an independent leading supplier of Uniforms, sanitisation equipment, Workwear, Safety and PPE solutions to business users nationally. Based in Yorkshire where we have extensive warehouse and distribution facilities, our in-house artwork and production teams are able to customise to order across the ranges we stock. Our partnerships with other major suppliers also enables us to seamlessly allow our customers access to high value-added Merchandising and Promotional Products.

The Scope of our Quality Management System is the ***The fulfilment, customisation & sale of sanitisation equipment, PPE, promotional & business supplies, personalised uniforms and workwear through printing and embroidery services for a variety of industries in the UK as well as warehousing.***

CTS are committed to conducting its business in a manner which is appropriate to the nature, scale and environmental impacts of its activities to promote enhance product quality, delivery, quality & environmental performance through continual improvement and customer satisfaction.

Our company objectives are to operate in a safe, compliant manner by providing our staff with the correct working environment, infrastructure, adequate and all necessary resources both human & financial to prevent pollution, protect the environment and continually improve our Quality & Environmental Systems. In addition to this we will establish, implement & maintain a management system which identifies both the requirements of both internal & external issues, interested parties, compliance obligations and ensure that all authorities and responsibilities within the company are properly assigned, understood and communicated to ensure processes meet their intended output and all customer and employees needs are met.

Our Mission

To grow and prosper together with our customers, by providing services of greater value to them than our competitors. We will maintain a high level of teamwork and professionalism while demonstrating a caring attitude toward employees and customers.

Our Vision

To be a great place to work where people are inspired to be the best they can be. Be a highly effective, lean, fast moving organisation.

Our Values

To embrace new ideas and perspectives, don't be deterred by failure. Committed to performance excellence.

Our Objectives for 2023 (Jan – Dec)

- To achieve 85% of orders On Time & In Full – Quality Objective
- To increase average revenue per customer – Quality Objective
- To reduce paperwork generation and strive to become a paperless business = Environmental Objective

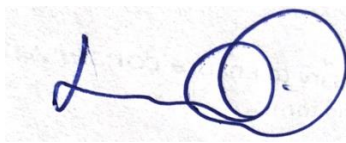
These will be monitored by the Managing Director with Senior Management at regular meetings using Key Performance Indicators such as Order satisfaction reports, Audit reports, Customer

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complaints, Supplier review, non conformance reports & incident reporting. The Quality and Environmental System is subject to both internal and external annual audits.

In addition to this Policy our QEMS consists of Policy Documents, Procedures Manuals and Employee Handbooks. There are two controlled copies of this Policy, Copy 1 is on display within our offices & Copy 2 is on display in our warehouse facilities, it is also available on our website and on request.

This policy is controlled by the Managing Director who is also the Quality & Environmental Management Representative (QEMR) and has overall responsibility for the Quality & Environmental Management System at Corporate Trade Supplies & its subsidiaries. The QEMR is responsible for ensuring the integrity of the Quality & Environmental Management System is maintained when changes to the Quality & Environmental System are planned & implemented.



Signed

Director

Dated: 15th February 2023